

LANGUAGES R US, INC.

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DATE: _____

PERSONAL INFORMATION

NAME: _____

ADDRESS: _____

CITY, STATE: _____

HOME #: _____ OFFICE #: _____

CELLULAR #: _____ PAGER #: _____

FAX #: _____ E-MAIL: _____

SOC. SEC. #: _____ BIRTH COUNTRY _____

LENGTH OF RESIDENCE _____ NATIVE LANGUAGE: _____

INTERPRETERS

LANGUAGES: _____

CERTIFICATION: _____

RATE: _____

DO YOU HAVE USE OF A VEHICLE? _____

WOULD YOU ACCEPT AN ASSIGNMENT OUT OF STATE? _____

ARE YOU AVAILABLE EVENINGS & WEEKENDS? _____

DO YOU HAVE ANYONE THAT YOU WOULD LIKE TO RECOMMEND AS AN INTERPRETER
OR TRANSLATOR? _____

OVER →

TRANSLATORS

LANGUAGES:

SOURCE	TARGET	EDUCATION LEVEL-TARGET
1. _____	1. _____	1. _____
2. _____	2. _____	2. _____
3. _____	3. _____	3. _____

FIELDS OF EXPERTISE

EXPERIENCE/BACKGROUND

1. _____	
2. _____	
3. _____	

RATES:

TRANSLATION (RATE PER WORD) _____ RUSH _____ HOURLY _____

DAILY RATE _____ MINIMUM CHARGE: _____ PROOFREADING RATE _____

EDITING RATE _____ INTERPRETING RATE _____

EXPERIENCE: _____

COMPUTER TYPE: _____ SOFTWARE _____

REFERNCES: PLEASE LIST 3 REFERENCES THAT CAN COMMENT ON YOUR TRANSLATION EXPERTISE.

NAME:	ADDRESS:	PHONE:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

NOTE: PLEASE PROVIDE ANY ADDITIONAL INFORMATION TO EVALUATE YOUR QUALIFICATIONS.